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Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

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Martinez Middle School

Dear student and family of student:

Welcome to Martinez Middle School! To complete your registrations, you must first provide the following registration documents. Please submit all required documentation to our registrar, Beverly Clifford. You can fax them to (813-558-1226) or email them as an attachment to Beverly.Clifford@sdhc.k12.fl.us.

- **Verification of Parent/Legal Guardian Address (two matching items are required):**
 - Current TECO electric bill (cannot accept water or phone/cable)
 - Property tax bill or homestead exemption
 - Contract for purchase of home
 - Warranty deed or lease agreement

(if you are living with a relative, etc., the person who will provide the verification documentation listed above must come in person to our office with their photo ID and their proof of residency. Both addresses must match.)

- **Completed Registration Forms and documents:**
 - **Registration Form**
 - **Residency Form**
 - **Release of Records**
 - **Student Birth Certificate**
 - **Immunization Records (In Florida Form DH 680)**
 - **School Physical**
 - **Social Security**
 - **Last Report Card**
 - **Test Scores**
 - **ID**

We are excited to be a part of your educational journey and look forward to meeting you!

Sincerely,

Toby Johnson

MARTINEZ MIDDLE SCHOOL
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(813) 558-1190 / Fax: (813) 558-1226
martinez.mysdhc.org